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## **PURPOSE**

Set up and make proper adjustments to thermoforming machines to efficiently produce quality parts. Must be mechanically inclined and possess the ability to retain the basics of the thermoforming process once trained.

## **ESSENTIAL DUTIES AND RESPONSIBILITIES** (Other duties may be assigned)

1. Mount, install, align, and secure tools, attachments, fixtures, and cutting dies on machines, using hand tools and precision measuring instruments. Reverse this process when changing over machines and preparing for a new job.
2. Adjust machine speed, change production tools and cutting dies, and/or adjust machine controls when automatic programming is faulty or if machines malfunction.
3. During operation, listen to machines to detect dull cutting tools or excessive vibration and adjust machines to compensate for problems.
4. Use precision measuring instruments, templates, fixtures, and/or hand tools to measure dimensions of finished product and ensure conformance to specifications. Adjust machines as needed for correction.
5. Lift heavy production tools/dies to machines manually or with hoists/cranes.
6. Write daily production logs in a legible manner.
7. Must exercise common sense, adhere to established policies and procedures, and troubleshoot process issues daily to assure production of quality products in a safe workplace.
8. Evaluate upcoming jobs to ensure tooling is ready to install and run.
9. Ensure that preventive maintenance is performed on all machines at required intervals.
10. Maintains good housekeeping in and around machines.
11. Train personnel on proper care and safe use of equipment as necessary.
12. Maintains a good working relationship with packers, maintenance personnel, and management team, resolving issues as required.

### **PRIMARY INTERACTIONS**

Daily interface with material packers, warehouse personnel, quality control, maintenance department, office staff, and management team regarding the repair, use, and operation of tools and equipment.

### **COMPETENCIES**

- Knowledge of the technical aspects of vacuum forming (thermoforming) and die cutting preferred
- Ability to work in a fast-paced environment
- Capacity to understand and follow all safety policies and procedures
- Ability to write in a legible manner
- Ability to count and record pounds of material used, and pieces produced for inventory purposes
- Able to work with minimal supervision
- Must be a team player

### **EDUCATION and/or EXPERIENCE**

High school education or general education degree (GED) required. Three (3) years previous work experience and/or equivalent technical/vocational training preferred.

### **PHYSICAL DEMANDS**

*The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.*

Work will generally require the ability to lift and move up to 30 pounds. Standing, walking, and lifting are required to carry out everyday activities.

### **WORK ENVIRONMENT**

*The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.*

A manufacturing environment frequently utilizing the tools required for the proper set-up and maintenance of equipment on a daily basis. Requires physical effort described above, along with exposure to heat and humidity in the summer, and cooler temperatures in the winter. Tasks do not expose the employee to hazardous conditions.